

**Mammoth Heights Elementary  
School Accountability Committee  
2015-2016**

**Date: March 2, 2016**

**Time: 6:10-8:00 p.m.**

**Location: MHE Learning Commons**

**Agenda**

Key agenda item #1 – *(Carrie Stephenson) 6:10-7:00*

- Discussion regarding principal selection process and community input. Joint meeting with PTO
- Reviewed the staff responses from yesterday's meeting
- First step is always to collect feedback
- feedback is used to screen applicants and to tailor questions, then it becomes a conversation starter with the new administrator
- general postings, not school specific, about 40 applicants currently
- **First round** of interviews will be held on the 14th
- Hiring team will be balanced between parents, staff and district personnel
  - primary, intermediate and classified
  - PTO, SAC and volunteer pool
  - Mollie Neggie from Pine Grove, Carrie and probably Amy Corr
- Input committee only, **not a decision-making team**
- **Second round** is an informal walk-through with Ted Knight and Carrie and possible questions from Ted
- **Third round**, final candidate, with Dr. Fagen and Ted Knight
- Carrie: "It's a buyer's market. There are a lot of jobs out there and not very many qualified candidates."
- Aaron suggests that the teachers and parents be included in the second round as well; Carrie outlined a method by which that might be accommodated;
- A lot of discussion around lack of trust within the parent community
- Eve: How do we recruit candidates? Many outside sources like Monster, etc. and What specifically do they know? A general listing as well as specific school names and Are all round 1 parent and teacher members included in round 2? No, but it can be tailored to MHE
- the process is expected to be complete by early to mid April

Parents are now provided time to provide feedback by filling out the charts with these questions.

1. What are your hopes as you look ahead to next year?

2. What are your fears as you look ahead to next year?
3. What leadership characteristics do you feel are most important for your new principal to have?
4. What do you think it will be important for your new principal to know about Mammoth Heights?
5. What other information would it be helpful for Carrie to know?
6. What questions do you have for Carrie?

SAC: Who should SAC send to represent us on the hiring committee? Carberry and Aaron were nominated. Aaron was chosen.

1. Welcome & introductions – (*Rick Graves-Chairperson*) 7:00-7:10

- Purpose of SAC
- Approve minutes from February 3, 2015-**Done!**

2. Teacher report – (*Ed Goulart-teacher rep*) 7:10-7:15

- Excellent PLC in February; breakout sessions in the morning in writing, addressing the needs of G/T students in the regular classroom and Technology followed by team time in the afternoons
- Parent/Student/Teacher conferences are coming up in 2 weeks, sign-up goes live tomorrow
- Leadership change and process for hiring
- Spring Break coming up

3. District Accountability Committee (DAC) report – (*Mary Sultan-DAC rep*) 7:15-7:20

- No report because Mary has only just begun her role.

4. PTO Organization (PTO) report – (*Kate Kraz-PTO rep*) 7:20-7:25

- Nomination of Heidi for Principal Interview Team
- Grant for 6th grade
- Gaga grant is pending
- Technology Spirit Day
- Restaurant Nights-Culvert's March 9th and Chipotle's on 4/12
- Fundraiser survey

5. Open forum for guests – (*Rick Graves*) 7:25-8:00

- Safety concerns-**none**
- Community input-**none**

**All done!**

**Next meeting:  
May 4th, 6:30**