

**Mammoth Heights Elementary
School Accountability Committee
2015-2016**

Date: December 2, 2015

Time: 6:30-8:00 p.m.

Location: MHE Learning Commons

Agenda

1. Welcome & introductions – (*Rick Graves-Chairperson*) 6:30-6:40

- Review of SAC meeting format and scope

Inform, encourage and provide opportunities for parents to be involved in improvement of school. Per by laws: Make recommendations and input, final decision making lies with principal. Agenda established by district, we have some leeway to make changes. Meetings always follow this format. Important to respect time limits, discussions may be tabled and revisited next meeting due to time constraints.

- Review previous meeting minutes and approve

Minutes will be approved by voting members and then given out to community.

- SAC Minutes 9-2-15: moved to approve by Rick Graves, seconded by Aaron McLean.
- SAC Minutes 10-7-15: moved to approve by Rick Graves, seconded by Aaron McLean.
- Community Input from 10-7-15

Staff Survey: (Mrs. Martin): Building Leadership liked idea of survey, but wait til February.

District survey went out few weeks ago. Survey is in development.

McLean: Would like an independent group (SAC/PTO) to create survey and collect data.

Process for new initiatives: (Martin): Collect input from SAC before implementing big changes that are school level decisions (class sizes, new curriculum purchases school wide, etc.). If it is a district initiative, we don't bring to SAC.

McLean: Concerned about all the abrupt changes that are brought on in midyear (EPR, WCO changes, etc). SAC committee should still be able to review any big change to the school even if they are district initiatives. Main concern is do teachers have what they need to teach district initiatives? Not questioning what is implemented, more reviewing.

2. Teacher report – (*Ed Goulart-teacher rep*) 6:40-6:45

11/3 PLC day

Morning: Vertical teams met around desired state, climate and culture

Afternoon: Differentiated groups, grade level meeting re: EPR

EPR's major focus for teachers currently: how set up, how to use it. Grade levels meeting to discuss how to report out on.

Shout out to 6th graders 80/20 projects.

3. District Accountability Committee (DAC) report – (*Aaron McLean-DAC rep*) 6:45-6:50
Two meetings

10/27: DAC officers elected, planning for future meetings. Talked about unified, calendars. Would like update on MHE calendars.

11/10: Feb DAC forum. EPR presented, Q&A discussion.

Next meeting: budget, UIP

Martin: re: calendar: Goal was feeder alignment. Chap & Sierra were surveyed to go to split fall modified: no. Proposed to staff to change at MHE to go to calendar similar to Legend: no. Need 80% support from staff before can survey community.

Hoffman: Are all trainings and meetings being done during school day? Concerned about the amount of substitutes in building on daily basis.

Martin: No, can use plan days or work outside school time. Have assessment team that does meet during day. Plan days are T,W,Th. Pattern of absenteeism would be a conversation with teacher.

Kirk: 60% of 4th new and 100% of 5th new. New teacher meetings are during the day?

Broeker: New teacher meetings before school.

4. PTO Organization (PTO) report – (*Kate Kraz-PTO rep*) 6:50-6:55

Martin: 80/20 presentation from 2 6th graders for GaGa Ball Pit at MHE. Upcoming events: Holiday Shop, Restaurant Night, Spirit Days

5. Key agenda item #1 – (*MHE Leadership Team Members*) 6:55-7:20

- MHE school goals-through our BLT Plan

****Please click [HERE](#) for entire slide show presentation.**

Martin: 8 members on MHE BLT; mix of admin, teachers.

- MHE goals with UIP

McLean: how many kids opted out of PARCC last year? Hall: 10 in our building.

McLean: How long have goals been in place? Martin: 2 years

McLean: What % of PD is devoted to writing? Martin: It varies. The Nov PLC morning was devoted to looking at writing samples and assessments.

Courtney: how is growth measured. Hall: In past used MAP, this year using STAR. Identifies READ plan. STAR given in Fall and Spring, optional in winter.

Fall data: See slide show above

McLean: how good is STAR? Martin: MAP is not approved for READ act. We wanted a school wide assessment, but know that MAP is something teacher can also use to gather additional information. If there are any major discrepancies, can give MAP. Hall: STAR is just one data point that is looked at.

Neff: Is STAR state mandated or did MHE pick? Carrie: There's a short list of approved assessments for READ act, Majority of schools now use STAR. Crispin: One reason it was chosen is that it covers many assessments, it is shorter, learning as we look at data. There are recommended tools and activities.

Cameron Brown: Will we know if optional assessments are being given to our student. Crispin: Can be discussed, it is left up to teacher's discretion if student needs winter STAR assessment and parents are not always notified. Brown: I would like it to be considered that parents are notified.

McLean: Concerned with specificity and measurement of identifying need. Personalized learning: sounds good, a lot of work. How is it achievable? Crispin: These are the higher goals and then the BLT breaks it down.

Professional Development: (Kelly) see slide link

Hoffman: Fall conferences: 6th grade was nice snapshot of assessments, 4th grade was more of a book to read. Would like how assessment data is presented to parents to be more standardized across the grades.

6. Key agenda item #2 – (*Shanna Martin/Kiersten Hall*) 7:20-7:40
 - Elementary Progress Report

SEE ABOVE LINK FOR SLIDE PRESENTATION

Martin: EPRs will be electronic only.

Carrie: EPR change has been on list to change for over 5 years.

Martin: Per feedback, one of our goals is to design grade level learning maps for parents so they know what kids will be learning all year per grade.

McLean: Teachers should have had new EPR at beginning of year. Teachers are using PD days to learn how to use the tool and how to grade out on it. Concerned that Content is buried under 4C's, just like neighborhood schools are buried under charter schools on district website.

Martin: will be able to see parent view tomorrow, will then be able to make changes to try to make content more visible.

McLean: Questioning if this is this the best reporting system for kids and teachers, and should we have held off till more prepared.

Neff: Can the principal make the decision to hold off on the new EPR or is it forced on you by district?

Martin: As a feeder we decided to use the new tool, but teachers can choose what to report out on. The EPR in IC was confusing, messy, and glitchy.

Carrie: Teachers are taking what they are teaching and putting in EPR. The new tool highly flexible as opposed to IC. Able to customize EPR at each school. Can also differentiate for each student individually based on their goals.

Ray: can you speak to timing?

Carrie: Have been working on it since Aug, there has been training since Sep. It is a paradigm shift. Doing coding along the way in order to change features. Feedback is ongoing and creating changes.

McLean: Concerned that teachers don't know how they are grading.

Carrie: Scale not changing, matches rubric. Still a 1-4 scale.

McLean: Implementing new change mid year=loosing teachers.

Kirk: I feel like my child is science experiment. Why can't we roll out changes side by side with old system.

Martin: Teachers should know how they are grading. It is still a 1-4 scale.

Gagliardi:Where is parent education on changes?

Martin: both this year and last year, information regarding GVC's and EPR's have been in newsletters. Also, brochure given out during fall conferences with information.

Carrie: Help tools information for parents will be embedded in new EPR

7. Key agenda item #3 – (*Shanna Martin*) 7:40-7:45

- Current Enrollment/Open enrollment process and changes
- Kindergarten Registration and Preschool Transition Night on 12/9

Tabled for next meeting.

8. Open forum for guests – (*Rick Graves*) 7:45-8:00

- Safety concerns

Kirk: 6th grade doors propped open. 6th graders outside unsupervised

Hall: not aware, will address with staff.

McLean: Why Science in mobile and not C17?

Martin: one side is classroom learning space, lab on other side. Less disruptive to other classes.

Huffman: students crossing Stonegate parkway without crossing guard

Hall: reach out to high school, community reminder, traffic hotline through DoCo Sheriff. hotline number in newsletter?

- Community input

Adjourned: 8:15

Next meeting:

Wednesday, February 3, 2016 @ 6:30

Attendance:

Jane Gagliardi

Denise O'Leary

Cameron Brown

Brenda VanDyke

Brooke Neff

Teresa Littrell

Bekah Crispin

Kiersten Hall

Carissa Mazzeo

Carrie Stephenson

Kathy Brown

Shanna Martin

Kelly Broecker

Jenna Munoz

Susan Kirk

Courtney

Nikki Turner

David Ray

Aaron McLean

Ed Goulart

Beth Huffman

Meghann Silverthorn
Rick Graves