

MHE SAC Minutes 9/2/15

Attendance:

Shanna Martin
Kiersten Hall
Kelly Broecker
Ed Goulart
Brenda Van Dyke
Holley McManus
Carissa Mazzeo
Rick Graves
Jane Gagliardi
Aaron McLean
Lynn Shafer
Brooke Neff
Beth Huffman
Nathan Blom
Jeanne Carberry
Holly Rachwal
Jenny Dickman
Erica Green

Agenda:

1. Welcome & introductions –*Rick Graves* (chairperson 2014-2015)
2. Teacher report –*Ed Goulart*
 - The year is off with a bang! Meeting, greeting and coming together as a staff; focus on Maker's Spaces, children as creators, making their thinking and learning visible; students came in ready to go, 1st graders cheer when the morning bell rings; STAR, our new school-wide interim assessment being taken by all grades-much shorter than the MAP, but we are, as a staff, are learning how to use it well and so we'll need to work together as grade level teams and vertical teams to review the data and determine how best to use it to inform instruction; Back to School Night is next Wednesday, 9/9, and our first parent, student/teacher conferences will be coming up the week of 10/5-10/8.
3. District Accountability Committee (DAC) report - Update: next mtg 9/8 @ Board Room Wilcox. Fall forum 10/26. Position is open. Representative goes to DAC meeting and brings back report also takes feedback to mtgs.

4. PTO Organization (PTO) report - (Shanna Martin)
 - Heidi Hooper (PTO President)
 - Reviewed upcoming events: Fun Run, Book Fair, Fall Event.
 - Kate Kraz current position holder

5. Key agenda item #1 – (*Rick Graves*)
 - Purpose of SAC and bylaws; Provide input and feedback to administration on curriculum and UIP; voting members vs. attendees at meetings; budgeting priorities
 - Read bylaws and approved
 - Meeting schedule for year: 9/2, 10/7, 11/4, 2/3, 3/2, 5/4

6. Key agenda item #2 – (*Rick Graves*)
 - Open voting positions:
 - Chairperson ([Rick Graves](#)), Vice Chairperson ([Jeannie Carberry](#)), and DAC Liaison ([Aaron McLean](#)) [Brooke Neff will attend DAC if Aaron can not.](#)
 - Other voting positions: PTO-Kate ([Brooke Neff will assist as needed](#)), Community Member-Kelly ([will confirm](#)), Principal-Shanna, Teacher-Ed
 - Recorder-Can be a voted member's responsibility and/or a rotating role at each meeting.
 - Open voting positions ~~has been provided by interested parties and voting will occur at B2S night on 9/9~~; no longer needed as we have filled the positions with the exact number applicants
 - Motion put forward for new board and seconded.

7. Key agenda item #3 – (*Shanna Martin*)
 - the Building Leadership Team (BLT) was named and function explained (developing goals, current state vs. desired state); our 4 rocks are resilient problem solvers, safety, communication & integration, and integrated learning; looking at impact on students vs. teacher; Shanna is under the inclination that this work may replace the UIP, which should be presented to SAC at a future date
 - Enrollment-715 over by 15. District projected us at 670, but we planned on 700 based on enrollment last spring
 - There were some parent inquiries re; class size in Kindie, Shanna asked for input on whether parents were interested in another section of full day, and the responses did not indicate support for that. Moving forward looking at how to support all kindergarten classes with "extra" intervention support and full time educational assistants in each section.
 - Staffing Update. Changes in staff from last year, where movement occurred and why. Staffing changes-21 staff members left for a variety of reasons-promotions, personal reasons, moved out of state, staying home, and moved to neighboring districts. 15 new staff members joined us; Shanna has reached out to HR about the salaries that were reported by teachers from other districts; BLT intentionally focused on the Climate & Culture piece for our beginning of the year staff work; explanation of vertical team

structures being integrated with whole staff meetings this year to honor the expression by staff of a desire for more opportunities to work in smaller groups;

- Building Leadership Team and Role: Shanna, Kiersten, Kirshner, Graham, Munoz, Littrell, Bekah, Kelly. 4 goals/values for all stakeholder: resilient problem solvers, safety, communication & collaboration (more time in smaller groups to work), integrated learning. Looking at how it impacts students. Climate and culture

8. Open forum for guests – (*Rick Graves*)

- 5th grade homework policy concerns-Kelly Broecker addressed some of the concerns, but due to time the topic will be on next SAC agenda
- What was the profile of the new hires vs. the people who were leaving?
 - All newly hired teachers to MHE came with teaching experience, except one. One is in their first year. The majority of teachers have 5+ years of teaching experience. Four of the teachers were hired from other DCSD schools.
- Who sets salaries for existing and new staff etc?
 - HR formula and bands based on experience and role. Teacher evaluation and pay for performance impacts salary for current staff.

Meeting adjourned 8:15pm

Next meeting October 7th 6:30pm